

SUMMARY OF LEGAL DEADLINES FOR PLACING  
**CITIZEN SPONSORED INITIATIVE ORDINANCES (ONLY)**  
 ON THE **NOVEMBER 6, 2018 STATE GENERAL ELECTION**

<u>DATE</u>	<u>ACTION</u>	<u>DAYS PRIOR TO 11/06/18</u>
04/25/18 <sup>1</sup> Wednesday	<p>Recommended last day for proponents to file Initiative Ordinance Petitions in order to assure submittal at the State Primary Election [Charter Section 451(b)].</p> <p>Following Final Acceptance of filing, the City Clerk has 30 calendar days to examine all signatures submitted and determine whether the petition contains the required number of valid signatures. Alternatively, the City Clerk may, within 15 days of Final Acceptance, use a random sampling technique to either clearly qualify or disqualify the petition. In this case, the City Clerk has an additional 30 calendar days to certify the petitions if all signatures had to be verified because random sampling did not result in petition qualification or disqualification [Election Code Section 711]. Proponents may withdraw the petition at any time before the City Clerk certifies the petition as sufficient, pursuant to Charter Section 452.</p>	195
(dependent on verification process)	<p>The City Council has 20 days after City Clerk certification to adopt the proposed ordinance, without alteration; call a special election to be held not earlier than 110 days nor more than 140 days after Council action on the petition to submit the proposed ordinance, without alteration, to a vote of the registered voters of the City at either the next regular City election to be held more than 110 days from the date of Council action on the petition or the next Statewide election conducted by the County of Los Angeles to be held more than 110 days from the date of Council action on the petition [Charter Section 452(b)].</p>	
08/10/18 Friday	<p>Last day for Council to request consolidation with State General Election [California Elections Code 10403].</p>	88
08/13/18 Monday	<p>Last day to file ballot arguments with the City Clerk [Election Code Section 605(e)].</p>	85
08/23/18 Thursday	<p>Last day to file rebuttal arguments with the City Clerk [Election Code Section 605(e)].</p>	75

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<sup>1</sup> Failure to meet this date does not necessarily mean that the measure cannot be placed on the ballot, but rather, that if this date is not met, other processes may preclude the measure from placement on the ballot. It is also possible that such a measure may be placed on an intervening special election if called by Council action.

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**CITIZEN SPONSORED INITIATIVE ORDINANCES (ONLY)**  
 ON THE **NOVEMBER 6, 2018 STATE GENERAL ELECTION**

<u>DATE</u>	<u>ACTION</u>	<u>DAYS PRIOR TO 11/06/18</u>
08/28/18 <sup>2</sup> Tuesday	Last day for Chief Legislative Analyst to file impartial summaries of the ballot measures with the City Clerk [Election Code Section 604(a)].  Last day for the City Administrative Officer to file ballot measure financial impact statements with the City Clerk [Election Code Section 604(b)].	70
08/31/18 <sup>3</sup> Friday	Last day for Ballot Simplification Committee to file a Ballot Summary of each measure with the City Clerk [Election Code Section 405].	67
09/07/18 Friday	Last day for Council action to approve or disapprove Ballot Simplification Committee Summaries (if no action by the legal deadline of E-60, Summaries are automatically approved) [Election Code Section 405].	60

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<sup>2</sup> The legal deadline is E-70; however, in order for this information to be available for the Ballot Simplification Committee, the CLA and CAO will be requested to provide advance draft copies for review.

<sup>3</sup> The legal deadline of E-64 (09/03/18) falls on a legal holiday. Therefore, the practical deadline becomes the preceding Friday.

SUMMARY OF LEGAL DEADLINES FOR PLACING  
**COUNCIL SPONSORED MEASURES**  
ON THE **NOVEMBER 6, 2018 STATE GENERAL ELECTION**

<u>DATE</u>	<u>ACTION</u>	<u>DAYS PRIOR TO 11/06/18</u>
07/02/18 <sup>1,2</sup> Monday	Last day for the Council to adopt a motion requesting the City Attorney to prepare resolutions placing proposed measures on the ballot [Election Code Section 601(a)].	127
07/02/18 <sup>3,4</sup> Monday	Last day for Council to pass a Resolution of Public Interest and Necessity for any bond measure (requires a two-thirds vote of all members) [Government Code Section 43607].	127
07/03/18 <sup>5</sup> Tuesday	Last day for Council adoption of all resolutions placing proposed measures on the ballot [Election Code Section 601(b)].	126
08/03/18 Friday	Last day for Council to approve ballot order and designation [Election Code Section 603(a)].	95
08/10/18 Friday	Last day for Council to request consolidation with State General Election [California Elections Code 10403].  Last day for City Administrative Officer to file the Tax Rate Statement [California Elections Code Section 9401].	88
08/13/18 Monday	Last day to file ballot arguments with the City Clerk [Election Code Section 605(e)].	85
08/23/18 Thursday	Last day to file rebuttal arguments with the City Clerk [Election Code Section 605(e)].	75
08/28/18 <sup>6</sup> Tuesday	Last day for Chief Legislative Analyst to file impartial summaries of the ballot measures with the City Clerk [Election Code Section 604(a)].  Last day for the City Administrative Officer to file ballot measure financial impact statements with the City Clerk [Election Code Section 604(b)].	70
08/31/18 <sup>7</sup> Friday	Last day for Ballot Simplification Committee to file a Ballot Summary of each measure with the City Clerk [Election Code Section 405].	67
09/07/18 Friday	Last day for Council action to approve or disapprove Ballot Simplification Committee Summaries (if no action by the legal deadline of E-60, Summaries are automatically approved) [Election Code Section 405].	60

<sup>1</sup> The deadline of E-125 falls on a holiday. Therefore, the practical deadline becomes the preceding Tuesday.

<sup>2</sup> Since the deadline for requesting the City Attorney to prepare ballot resolutions and the deadline for Council to adopt ballot resolutions falls on the same day, Councilmembers should consult in advance of this deadline with the City Clerk and City Attorney's office to ensure adequate time is provided to prepare necessary documents.

<sup>3</sup> The Resolution of Necessity must be adopted at a Council meeting at least one day prior to Council adoption of the Election Resolution.

<sup>4</sup> The deadline of E-112 falls on an anticipated Council Recess date. Therefore, the practical deadline becomes the preceding Wednesday preceding the anticipated Council Recess.

<sup>5</sup> The legal deadline of E-110 (07/19/18) falls on an anticipated Council Recess date. Therefore, the practical deadline becomes the Friday preceding the anticipated Council Recess.

<sup>6</sup> The legal deadline is E-70, however, in order for this information to be available for the Ballot Simplification Committee, the City Clerk will request the CLA and CAO to provide advance draft copies for review prior to this date.

<sup>7</sup> The legal deadline of E-64 (09/03/18) falls on a legal holiday. Therefore, the practical deadline is the preceding Friday.