

**RECORDS MANAGEMENT DIVISION
HOURS OF OPERATION:**

**MONDAY - THURSDAY
8:00 A.M. to 5:00 P.M.**

CLOSED ON ALTERNATE FRIDAYS

FRIDAY & HOLIDAY CLOSURES for 2019:

TUESDAY, JANUARY 1st, 2019 (New Years)

FRIDAY, JANUARY 11th

MONDAY, JANUARY 21st (Martin Luther King Day)

FRIDAY, JANUARY 25th

FRIDAY, FEBRUARY 8th

MONDAY, FEBRUARY 18th (Presidents' Day)

FRIDAY, FEBRUARY 22nd

FRIDAY, MARCH 8th

FRIDAY, MARCH 22nd

MONDAY, MARCH 25th (Cesar Chavez Day)

FRIDAY, APRIL 5th

FRIDAY, APRIL 19th

FRIDAY, MAY 3rd

FRIDAY, MAY 17th

MONDAY, MAY 27th (Memorial Day)

FRIDAY, MAY 31st

FRIDAY, JUNE 14th

FRIDAY, JUNE 28th

THURSDAY, JULY 4th (Independence Day)

FRIDAY, JULY 12th

FRIDAY, JULY 26th

FRIDAY, AUGUST 9th

FRIDAY, AUGUST 23rd

MONDAY, SEPTEMBER 2nd (Labor Day)

FRIDAY, SEPTEMBER 6th

FRIDAY, SEPTEMBER 20th

FRIDAY, OCTOBER 4th

MONDAY, OCTOBER 14th (Columbus Day)

FRIDAY, OCTOBER 18th

FRIDAY, NOVEMBER 1st

MONDAY, NOVEMBER 11th (Veterans' Day)

FRIDAY, NOVEMBER 15th

WEDNESDAY - FRIDAY, NOVEMBER 27th - 29th (Thanksgiving)

FRIDAY, DECEMBER 13th

MONDAY, DECEMBER 23rd – FRIDAY, DECEMBER 27th
(Winter Holiday)

WEDNESDAY, JANUARY 1st, 2020 (New Years)