RECORDS MANAGEMENT DIVISION

HOURS OF OPERATION:

CLOSED DURING COVID
PLEASE EMAIL US AT: Clerk.RMD@lacity.org

Upon re-opening we will return to our prior operating hours:

MONDAY - THURSDAY
8:00 A.M. to 5:00 P.M.

CLOSED ON ALTERNATE FRIDAYS

CLOSURES through 2021:

FRIDAY, FEBRUARY 5th
MONDAY, FEBRUARY 15th (Presidents’ Day)
FRIDAY, FEBRUARY 19th
FRIDAY, MARCH 5th
FRIDAY, MARCH 19th
MONDAY, MARCH 29th (César E. Chávez Day)
THURSDAY, APRIL 1st (City Furlough Day)
FRIDAY, APRIL 2nd
FRIDAY, APRIL 16th
FRIDAY, APRIL 30th
FRIDAY, MAY 14th
FRIDAY, MAY 28th
MONDAY, MAY 31st (Memorial Day)
FRIDAY, JUNE 11th
FRIDAY, JUNE 25th
MONDAY, JULY 5th (Independence Day)
FRIDAY, JULY 9th
FRIDAY, JULY 23rd
FRIDAY, AUGUST 6th
FRIDAY, AUGUST 20th
FRIDAY, SEPTEMBER 3rd
MONDAY, SEPTEMBER 6th (Labor Day)
FRIDAY, SEPTEMBER 17th
FRIDAY, OCTOBER 1st
MONDAY, OCTOBER 11th (Columbus Day)
FRIDAY, OCTOBER 15th
FRIDAY, OCTOBER 29th
THURSDAY, NOVEMBER 11th (Veterans’ Day)
FRIDAY, NOVEMBER 12th
WEDNESDAY - FRIDAY, NOVEMBER 24th - 26th (Thanksgiving)
FRIDAY, DECEMBER 10th
FRIDAY, DECEMBER 24th – FRIDAY, DECEMBER 31st, 2021
(Winter Holiday)